

YAMBA DISTRICT CHAMBER OF COMMERCE INCORPORATED

CONSTITUTION AND RULES

NAME

1. The name of the Association is
YAMBA DISTRICT CHAMBER OF COMMERCE INCORPORATED (the Chamber)

OFFICE

2. The office of the Association shall be at Yamba or at such other place as the Executive Committee shall from time to time determine.

OBJECTS

3. The objects for which the Association is established are:
 - a) To promote and protect the internal and external trade, commerce and transport and the manufactures, industries and tourism of Yamba and surrounding regions.
 - b) To do all such things as may be conducive to the extension of trade, commerce, transport, manufactures, industries and tourism, or incidental to the attainment of the above objects.

SUBSCRIPTIONS

4. The annual subscription payable by Business Members of the Chamber shall be determined at the AGM each year. The annual subscription shall be payable in the first month of each financial year, provided that where a member joins after the first quarter in any financial year, the Executive Committee may reduce pro-rata the subscription payable for the remainder of the current financial year,
 - a) Non Business members annual subscription shall be determined at the AGM each year.
No pro-rata rate is offered to Non Business members instead new members joining in the last quarter of a financial year will be financial for the following 12 months.
5. In determining the annual subscription, the Executive Committee may prescribe differing levels of fees for members of differing classes and sizes.

REGISTER

6. The Chamber shall keep a Register of its members and therein shall be entered the following particulars:
 - a) The name and address and business classification of each member.
 - b) The date upon which the name of such member was entered in the register.
 - c) The annual subscription paid by the member and the date on which it was received

TERMINATION OF MEMBERSHIP

7. The Chamber shall have power to determine the membership of any member whose subscription or levy shall be in arrears for one month after same shall have become due. Any arrears of subscriptions or levies shall remain a debt due to and recoverable by, the Chamber. The Chamber shall have the power to reinstate a member whose membership has been determined in accordance with this rule on such terms and conditions as it may think fit.
8. A member may resign at any time by letter or verbal delivered to a member of the executive.
 - a) The Executive may recommend to a General Meeting that a business/persons membership be cancelled if that member is deemed to be disruptive to the objectives or smooth running of the Chamber.

MANAGEMENT

9. The management of the Chamber shall be vested in an Executive Committee or shall be carried out by a paid Executive Officer, appointed by and under the direction of an Executive Committee, consisting of a President, Vice-President, Treasurer and Secretary. Plus up to 5 ordinary committee members, each of whom is to be elected at the Annual General Meeting by financial members. The Executive Committee shall appoint a person to act as the Public Officer.

10. At all meetings of the Executive Committee, three shall be a quorum.

A member of the Executive Committee shall cease to be a member of the Executive Committee:

- a) upon his/her ceasing to be a member of the Chamber;
- b) upon receipt by the Secretary of a notice of resignation signed by such a member; or
- c) upon his/her absence without consent of the Committee from all meetings held during a period of six months.

11. The Executive Committee shall have power to appoint sub-committees and to appoint a chairman of any sub-committee and otherwise to regulate the proceeding of such sub-committee and to delegate to any sub-committee so appointed such of their powers as they shall think necessary. The President and Secretary shall be ex officio members of all sub-committees.

ELECTION OF EXECUTIVE COMMITTEE

12. The Executive Committee shall be elected by a simple majority ballot at the Annual General Meeting. Ballot to be counted in front of meeting. The Executive Committee shall hold office for the Calendar Year immediately following their election. Any casual vacancy may be filled by the Executive Committee from the membership.

- a) The Annual General Meeting shall be held in October of each year on a day selected by the Executive.

13. A Member may only be eligible for election to the positions of President, Vice President, Secretary and Treasurer after demonstrating a commitment to the Chamber by attending a minimum of 6 meetings of the Chamber in the 12 months immediately prior to election.

TREASURER

14. The Treasurer shall keep such books of accounts as may be necessary to constitute a true and fair record of the financial position and operations of the Chamber and shall present financial statements as and when required by the Executive Committee.

15. The Treasurer shall place before each Annual General Meeting a balance sheet made up to the thirtieth day of the month immediately preceding the day of the meeting and a profit and loss account for the financial year ended 30th June.

MEETINGS

16. Only current financial members of the Chamber are entitled to vote at the AGM

CUSTODY OF BOOKS ETC

17. Except as otherwise provided by these Rules, the Public Officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the Chamber.

ALTERATION OF CHAMBER CONSTITUTION

18. The statement and objects and these rules may be altered, rescinded or added to only by a special resolution of the Chamber. This requires a formal notice of meeting notifying the membership accordingly of any proposed changes.

19. The Drafting of the Yamba constitution has referred to the Associations Incorporation Act 2009 any dispute or items not covered the chamber may refer to the act for resolution.